



Office of Diversity, Equity and Inclusion

Application

Diversity Abroad Honors Scholarship Program (DAHSP)

AY 2017-18

The Application Process

Step One: The student and Study Abroad Advisor shall complete the "Student Information" section of this form after reviewing the program guidelines.

Step Two: The Study Abroad Advisor should complete the "Study Abroad Advisor" section below.

Step Three: The student shall submit a 1-2 page essay describing the purpose of the study abroad experience and what he/she hopes to achieve (*examples include language acquisition, cultural immersion, cultural competencies in a global setting, STEM research project, etc.*).

Step Four: The student shall obtain one (1) faculty or department recommendation to include in the packet.

Step Five: The completed application and supporting documentation shall be approved and submitted to the SUNY Office of Diversity, Equity and Inclusion through the Study Abroad or International Studies Program officer on campus, or the Vice President for Academic Affairs (VPAA).

STEP ONE: STUDENT INFORMATION

Name (*please print*): _____ Student ID #: _____

Identify your intended study abroad program or global research experience. Provide the name of the sponsoring SUNY campus and the Program Name:

Study Period: Fall _____ Winter _____ Intercession _____ Spring _____ Summer _____ Other _____

Student's College E-mail Address: _____

Departmental Major: _____ Cumulative GPA: _____ (4.0 scale)

Current Academic Standing: _____ Sophomore _____ Junior _____ Senior

Understanding of Student Responsibility:

Post Travel Program Report: Students receiving DAHSP funding agree to submit a summary of their experience, detailing how it contributed to career and college goals within 60 days of completing their travel to the Office of Diversity, Equity and Inclusion.

Mentor/Ambassador: Scholarship recipients may be asked and must be willing to share their travel experience in a college or conference forum.

Student Signature: _____ **Date:** _____

STEP TWO: TO BE COMPLETED BY STUDY ABROAD ADVISOR/OFFICER OR VPAA

S/A Advisor: _____ Email: _____ Phone: (____) _____

Campus Financial Officer Name: _____ Email: _____

Title: _____ Phone: (____) _____

The Study Abroad Office has verified and included:

- **One (1) recommendation** from departmental faculty, academic advisor or research coordinator
- **The Study Abroad Officer or VPAA at _____ (SUNY Institution) nominates the student named above for a Diversity Abroad Honors Scholarship Program award.**
- **Study Abroad Officer or VPAA Authorized Signature:** _____

Note: Awards through this program require matching funds from the campus equal to or greater than the Diversity Abroad Honors Scholarship Program award provided by the SUNY Office of Diversity, Equity and Inclusion. ODEI will award up to \$1,000 per scholarship.

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STEP THREE: STUDENT'S ESSAY OR STATEMENT

Instructions: The student shall submit a 1-2 page essay or reflection on the anticipated study abroad goals – or what he/she hopes to achieve through the study abroad experience (*examples include cultural/language immersion, STEM-research or study, travel, cultural competencies in global settings, etc.*).

Student Name: _____ Student ID #: _____

(Print) Name of Reference: _____ Department: _____

Email: _____ Campus: _____

STEP FOUR: RECOMMENDATION LETTER

The student shall obtain one (1) faculty or department recommendation to include in packet.

STEP FIVE: PROPOSAL SUBMISSION & DEADLINE

Please submit the completed application packet to the **Office of International Education and Global Initiatives in Old Champlain 240**. The deadline for receipt of applications is **October 2, 2017 by 4 p.m.** (for study in winter or spring 2018) and **March 2, 2018 by 4 p.m.** (for study in summer or fall 2018).

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Office of Diversity, Equity and Inclusion
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Albany, New York 12246
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To the Student :

This academic reference should be given to a professor, faculty advisor or internship coordinator who knows you well and is able to judge your academic qualifications for study/research abroad. It should become part of the application package submitted by your Study Abroad Coordinator or Vice President for Academic Affairs as part of your DAHSP application.

Name of Reference: _____ Email: _____

To the Reference: *Please return this form to the Study Abroad International Education Office or VPAA for the sponsoring campus.*

The student named below is applying for SUNY's research/study abroad academic scholarship program. We would appreciate your assessment of the applicant's strengths.

Student's Name: _____ Proposed Study Abroad Program: _____

Has this student enrolled in your classes or department? _____ Please describe how have you known the student named above?

Academic attributes	Excellent	Very Good	Good	Fair	Poor	No Evaluation
Competence in major or specialization	~	~	~	~	~	~
Academic interest and motivation	~	~	~	~	~	~
Capacity for independent study	~	~	~	~	~	~
Resourcefulness	~	~	~	~	~	~
Reliability	~	~	~	~	~	~
Integrity	~	~	~	~	~	~
Non-academic attributes	Excellent	Very Good	Good	Fair	Poor	No Evaluation
Level of maturity	~	~	~	~	~	~
Ability to adapt to unstructured circumstances	~	~	~	~	~	~
Self-confidence and self-esteem	~	~	~	~	~	~
Ability to relate well to others	~	~	~	~	~	~
Emotional stability	~	~	~	~	~	~
Open-mindedness	~	~	~	~	~	~
Integrity	~	~	~	~	~	~

Please provide a review of this candidate's ability to represent their home campus in a study/research abroad program, as well as challenges the student may face. You may attach a letter of recommendation or use the space below and on the reverse side of this page to provide your comments.

Reference Signature: _____ Date: _____

Title: _____ Department: _____

Email: _____ Telephone: _____